Bothell United Methodist Church - Governing Board Minutes
April 23, 2019 - 7:00 – 8:30 PM - Lounge

Attendees: Grayson Holmes, Candace Larson, Marty Howell, Mary Morral, Patsy Etheridge-Neal, Ji-Young Kim, Eric Trott, Cynthia Dickman, Susan Porter, Pastor Joe Kim

- **Decision:** Minutes from the 3/26/2019 Governing Board meeting were unanimously approved with no changes
- Candace Larson volunteered to take minutes.
- Marty Howell provided a devotion entitled “Pale Blue Dot” ([https://en.wikipedia.org/wiki/Pale_Blue_Dot](https://en.wikipedia.org/wiki/Pale_Blue_Dot))

**Pastor Report**
- See separate report. Highlights included below.
- Overview of participation in Holy week programs (uptick in volunteers and folks volunteering in a new capacity)
- Upcoming:
  - Each of the 3 services will be audited over a period of time; Creative Team is under development
  - Leadership gatherings in May and October
  - Hospitality gathering: May 13
  - New Witness kicked off!
  - Breaking Ramadan with ICOB siblings: May 10
  - ICOB gifting Bothell UMC a Japanese Maple Tree
  - Paul Jeffrey presenting: May 6

Governing Board reviewed and discussed the first chapter of the Five Practices of a Fruitful Congregation. Not everyone read the chapter, but everyone participated in discussion

**Action Item:** **ALL Governing Board MEMBERS** – Read chapter 2 before the next meeting.

**Facilities**
- All facilities representatives were absent – no facilities update
- Line item breakdown needed from facilities
- Facilities Use agreement is time sensitive and will be circulated to Governing Board for approval via email

**Generosity**
- See monthly report

**General Matters – Governing Board Format**
- **Action Item:** Executive group to propose mission statement and 3- or 5-year goals to be reviewed by Governing Board
- Future agendas will set expectation for Governing Board involvement by designating each agenda topic as Inform, Discuss, or Decision
• **Decision on trial basis: Move to pre-read reports and eliminate time spent on full reports during Governing Board meetings for each function**
  - Expectation that Governing Board members will read the reports prior to meeting and ask questions as needed
  - Topics that require discussion or decision will be added to Governing Board agenda; inform topics will only be included in agenda at the Chairs’ discretion
  - Goal: to free up time at Governing Board meetings to focus on the big picture

• **Decision: Governing Board meetings will take place in the lounge**
  - The room configuration will be 15 chairs in a horseshoe (3/4 of the space) and the fourth side will be arranged in 1 or 2 rows for any visitors.
  - Should the attendance increase substantially, the Governing Board will reevaluate this decision.
  - A standing agenda item to be added to accommodate business/topics from visitors

  *Background:* Last year, Rev Kristin mentioned that the lounge is not a hospitable space and doesn’t encourage visitors to attend. Governing Board met in the chapel in December and sat in a large semi-circle facing the congregation. The space was awkward and made it difficult to interact with each other. Additionally, outside attendance has been historically low.

  Governing Board discussed pros and cons of the chapel vs. the lounge and brainstormed how to make each space functional for the meeting purpose while optimizing the space’s hospitality.

• **Decision: Management of subcommittees do not fall under Governing Board purview**
  - Subcommittees will function outside of Governing Board; function and practice of subcommittees will not be included in the Governing Board charter
  - **Action Item:** Grayson to circulate the updated charter

**Personnel**

- Per the Book of Discipline, Personnel/SPR discussions are done in closed session.

The meeting was adjourned at 8:30 pm.
PASTOR’S REPORT

• Holy Week
  o Special thanks to all who served this week. It was a really life-giving week where I believe we had the opportunity to experience the fullness of the week. We experienced a lot of new volunteers this year, and that is an amazing sign of growth and vitality.
  o Some details:
    ▪ Not counting Easter, Palm Sunday had the highest number of worship attendees to date (403 total). There was a lot of life and energy, especially at Roots with a processional led by our children and our choir, and River experienced the sacredness of worshipping in the round.
    ▪ Maundy Thursday was a brand-new experience for the life of the church. We started with dinner in the Fellowship Hall, processed to the Sanctuary where we baked bread, washed each other’s hands, and partook in communion. Music was led by our Worship Ensemble and we worshipped at round tables. There were 80 people total.
    ▪ Good Friday was led by our Chancel and Chant choirs where we re-heard the telling of the story in song and word. There were 126 people total.
    ▪ The Easter Egg Hunt grew again this year with 470 people who were present for laughter, joy and hearing the Gospel story. Thanks to our Music Department (represented by Robin, Jeremy and Theresa) who led music for the first time. Again, there were many “newer” people who served this year and a brand new Easter Bunny costume. Special thanks to our friends at ICOB who served alongside us.
    ▪ Easter was full of life and transformation. Attendance was lower than last year with Sunrise (63), River (32), Roots (363) and Wings (160); Total (713).
    ▪ Though our numbers across the board were a little lower than last year, there were stories of transformation and life-change and culture-shift.

• Eagle’s View
  o I am currently working with staff to assess and audit each of our three worship services. Soon, we will seek input from the congregations of each of the services. The basis of our assessment is whether our worship services are “passionate”? We will tackle each service one at a time – possibly River, Wings, then Roots. A survey for River Service is almost done and will be distributed over the summer to those who participate in the River Service. We are excited for the input.
  o The foundational document for the Creative Team is done and attached below. Next steps include identifying key leaders and inviting the whole congregation to be part of this team; to have an initial meeting in May and monthly meetings over the summer to get to know each other, to pray together, to figure out how to work together; clergy/staff will get the first theme around Generosity and Stewardship to the C.T. by August for implementation by November 3;
clergy/staff will get the theme around Advent to the team by September for implementation by December 1.

- I am planning a **Leadership Gatherings** in May and in October, like that of October 2018, for a time of learning and sharing from staff and clergy. This will complement the regular ministry leaders’ gathering that are being planned for three times a year, once before May, once between May and October, once after October.

- **Pidgeon’s View**
  - There will be a **Hospitality Team** gathering (Ushers, Greeters, Communion Servers, Coffee Hosts) on May 13 for a time of learning, sharing and fellowship.
  - Our 2nd Year of **Small Groups** is coming to a close, and I am thrilled at the participation and consistency of these groups. On June 1, I will host at my house the last Small Group Leaders meeting and debrief. In the meantime, we are recruiting the leaders for 2019-2020 season, to begin publicizing Small Groups on July 1.
  - We received some input from the **Summer Sermon Surveys** – looking forward to the summer ahead.
  - Excited to support Pastor Casey as we release the first edition of the new **Witness** this month!
  - We have had a wonderful partnership and relationship with the Islamic Center of Bothell and continue to develop those opportunities to connect. The congregation at ICOB joined us for our All Church Clean Up Day and served at our Easter Egg Hunt; you will notice the mural hanging in the Narthex; we are participating in a cultural cooking exchange where we will learn how to cook in each other’s cultures and eat together; we are invited to a breaking of fast in Ramadan (May 10); and we are gifted a Japanese Maple Tree.

- **Upcoming Important Dates**
  - 4/5 and 4/8 (Seattle, WA): Start of Conference work related to 2019 General Conference, meeting with Bishop as part of ethnic clergy caucus and young clergy caucus
  - 4/29 – 5/4 (Fort Lauderdale, FL): Invited to preach at the National Gathering of Korean United Methodist Clergy, especially in light of 2019 General Conference
  - 5/8 – 5/11 (Seattle, WA): Leader at the **Un-Famous Conference** hosted by the Murdock Institute and Seattle Pacific University
  - 5/17 – 5/18 (Minneapolis, MN): Attending the UMForward Summit for a POC+Q+T centered discussion on the future of the UMC
  - 5/19 (Marysville, WA): Preaching at Marysville UMC, as part of pulpit sharing with Rev. Jenny Smith (preached at Bothell 10/14/18)
  - TBC: 5/20 – 5/22 (Kansas City, MO): Nominated by Bishop to be on the PNW delegation to the Church of Resurrection gathering for the future of the UMC
  - 5/24 – 5/27 (New York, NY): Brother is graduating from his MBA program
  - 7/10 – 7/14 (Kansas City, MO): Leading workshop at Youth19 event
CREATIVE TEAM
To enhance the worship experience at Bothell United Methodist Church by engaging in all the senses of the human experience as we connect to God and to each other

Scope
• The primary focus will be Sunday mornings and Special Services throughout the year.
  o The hope is that what comes from this team will deeply impact how people experience the holy – this may be specific to Sunday mornings, or may also engage the community throughout the week.

• The Team will identify its values at its initial gatherings. As a launching point, ideas and the implementation of those ideas should be relevant, fresh, and engaging, and not tied to specific traditions or habits.

• The Team is encouraged to explore any, and all, mediums to enhance the worship experience, including, but not limited to: visual arts, colors, creative use of space, drama and music.

• There will be very little, if any, limitation on the use of space, keeping into consideration our values of inclusivity and accessibility.

• Clergy and Staff will have final oversight on ideas and implementation of those ideas.
  o However, Clergy and Staff will take a posture of “always yes”, except if the ideas and implementation of those ideas do not align, or may be perceived to not align, with the values of our church.

• The Team will receive themes at least three months before implementation. Monthly, the Team will be updated on any irregular moving parts, special components, or suggestions from Clergy and Staff.

• The team will meet monthly to pray and to connect, to dream, to vision, and to assign tasks and roles.